



**APPLICATION FOR VIRGINIA IN-STATE TUITION PRIVILEGES**

- This form must be completed if you are claiming entitlement to in-state educational privileges pursuant to Section 23-7.4 of the Code of Virginia.
- Supporting documents and additional information may be requested.
- You **MUST** complete, sign, and submit this form by the admission application deadline, or before the first day of classes of the term you are applying for, **WHICHEVER IS EARLIER**, if you wish to be considered for in-state status.
- **All questions must be answered. Incomplete/unsigned applications may experience significant delays in processing.**

**PART ONE - Applicant (Student)**

Term for which you are applying for Virginia Status. 20\_\_\_\_  Fall  Spring  Summer

Student Level:  Undergraduate  Graduate A&S  Graduate Business  Graduate Education  Graduate Marine Science  Law

Residency Application Status:  First application for Virginia domicile  Applying to be reclassified

Name: \_\_\_\_\_  
Last First Middle

Social Security Number (optional) or WM Student ID No.: \_\_\_\_\_ Date of Birth: mm / dd / yy

Email address: \_\_\_\_\_ Daytime Phone(s): \_\_\_\_\_

1.) Are you (the applicant/student) applying for in-state tuition privileges?

- \_\_ YES—Continue to Question 2
- \_\_ NO—STOP! This form is not applicable to you.

2.) What is your citizenship status? Please check ONE.  U.S. Citizen  U.S. Permanent Resident  Non-U.S. Citizen  
If Non-U.S. Citizen, please specify Visa Type: \_\_\_\_\_ Exp. Date: \_\_\_\_\_ (Please provide copy of I-94)

3.) Are you (the student) a non-U.S. citizen with one of the following expected visa classifications—F-1, J-1, or Undocumented (no visa and not a U.S. citizen or permanent resident)?

- \_\_ YES—STOP! You are NOT eligible for Virginia in-state tuition privileges.
- \_\_ NO—Continue to Question 4

4.) Answer this question only if you or your parent/legal guardian/spouse live outside Virginia but work in Virginia:

Will you, the applicant, or your parent/legal guardian/spouse have lived outside Virginia, been employed in Virginia, and paid Virginia income taxes on all taxable income earned in this Commonwealth for at least one year prior to the term in which you or the student/applicant will enroll? \_\_\_ Yes \_\_\_ No

If yes, please contact the Office of the University Registrar for more information on the non-resident provision.

5.) Does one or more of the following describe you? Please check ALL that apply:

- a.) \_\_\_ Veteran or active duty member of the U.S. Armed Forces
- b.) \_\_\_ Graduate or professional student
- c.) \_\_\_ Married
- d.) \_\_\_ Ward of the court or were a ward of the court until age 18
- e.) \_\_\_ Both parents deceased; NO legal guardian
- f.) \_\_\_ Legal dependents other than a spouse (e.g. your own child)
- g.) \_\_\_ I will be 24 years old, or older, on the first day of classes of the semester for which I am applying

If you selected ANY of the answers for question 5—Go to PART TWO and complete for YOURSELF (or, if you are dependent on a parent/guardian or spouse, your parent/guardian or spouse may complete part two).

If you DID NOT select any of the answers for question 5—SIGN at the bottom of this page AND Go to PART TWO—YOUR PARENT/GUARDIAN must complete PART TWO.

I certify that the information I have provided is true and acknowledge that I may be subject to disciplinary action should the information I have provided be false.

Signature of Applicant/Student

Date

**PART TWO**—This section must be completed by the independent student, or by the applicant's parent, legal guardian or spouse, who during the last tax year claimed the applicant as a dependent, or for the twelve months immediately preceding the first day of classes has provided more than half of the applicant's financial support.

I am:  the independent student—Continue to Q1 below.

I am:  the parent/legal guardian of \_\_\_\_\_  the spouse of \_\_\_\_\_  
Student Name Student Name

In the last tax year, did you claim the applicant as a dependent on your federal and state income tax returns? \_\_\_ Yes \_\_\_ No  
If no, please explain: \_\_\_\_\_

Will you have provided more than half of the applicant's financial support for at least twelve months prior to the term in which the applicant will enroll? \_\_\_ Yes \_\_\_ No If no, please explain: \_\_\_\_\_

My Name is: \_\_\_\_\_  
Last First Middle

My e-mail is: \_\_\_\_\_ My Phone Number is: ( ) \_\_\_\_\_

1.) What is your citizenship status? Please check ONE.  U.S. Citizen  U.S. Permanent Resident  Non-U.S. Citizen  
If Non-U.S. Citizen, please specify Visa Type \_\_\_\_\_ Exp. Date: \_\_\_\_\_ (Please provide copy of I-94)

2.) How long have you lived in Virginia? \_\_\_ Year(s) \_\_\_ Month(s)  
NOTE: If you have lived in Virginia only during the period during which you have been attending the College of William & Mary, then you must provide documentation showing your ties to the state beyond educational purposes.

3.) Where have you lived for the last two years? Provide FULL addresses and complete dates.  
mm / dd / yy to Present: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
mm / dd / yy to mm / dd / yy : \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

4.) Where have you been employed for the last two years? Provide FULL information and complete dates.  
mm / dd / yy to Present: \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
mm / dd / yy to mm / dd / yy : \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

5.) Do you have the present intention to remain indefinitely in Virginia? \_\_\_ Yes \_\_\_ No

6.) Is the student currently enrolled in a Virginia public college or university?  
\_\_\_ No— Continue to #7  
\_\_\_ Yes—What institution? \_\_\_\_\_ Do you pay in-state rates there? \_\_\_ Yes \_\_\_ No

7.) In the last tax year, I filed state income taxes in: \_\_\_\_\_  
If you listed any state(s) other than Virginia, please explain the circumstances: \_\_\_\_\_

8.) For at least one year immediately prior to the term in which you are claiming in-state status, will you have filed a tax return or paid income taxes to Virginia on all earned income? \_\_\_ Yes \_\_\_ No  
If no, please explain: \_\_\_\_\_

9.) Are you a registered voter in Virginia?  
\_\_\_ Yes—Date registered: mm / dd / yy \_\_\_ Original \_\_\_ Re-registered  
\_\_\_ No—If no, are you: \_\_\_ Not Registered \_\_\_ Registered in another state? \_\_\_ Which state?

10.) Do you hold a valid Virginia driver's license?  
\_\_\_ Yes—Date issued: mm / dd / yy \_\_\_ Original \_\_\_ Renewal  
\_\_\_ No—If no, are you: \_\_\_ Not Licensed \_\_\_ Licensed in another state? \_\_\_ Which state?

11.) Did you own or operate a motor vehicle registered in Virginia during the last year? \_\_\_ Yes \_\_\_ No  
a.) If no, is it registered in: \_\_\_ Another state \_\_\_ Did NOT own or operate a motor vehicle

12.) Are you an active duty member of the U.S. armed forces? \_\_\_ Yes \_\_\_ No  
If Yes—Please submit a copy of the most recent: Leave and Earnings Statement, military orders showing permanent duty station, military ID card (front and back), military dependent card for student/applicant showing the relationship to the military member (front and back).

I certify that the information I have provided is true.

\_\_\_\_\_  
Signature of Applicant/Student, Parent, Legal Guardian, or Spouse

\_\_\_\_\_  
Date